

JOB#:

M#:

S#:

DATE: / /

UP TO 21 POINT CHECK-UP

NOTE: INSPECTIONS MAY VARY DEPENDING ON SYSTEM TYPE

- Check Thermostat Operation
- Clean Filter or Replace (Customer Provided)
- Check Operating Pressures
- Check Caps & Start Components
- Inspect and test safety switches
- Check & Document Superheat & Subcool (cooling)
- Inspect Wiring and Tighten Electrical

- Check Defrost Components
- Inspect Contactors, Relays, and Circuit Boards
- Inspect Indoor Blower and Motor for Dirt Buildup
- Inspect Bearings and Lubricate all Moving Parts
- Inspect Duct Seal at Unit and Secure Panels
- Check Voltage and Amperage to all Motors and Compressor
- Check & Document System Temperature Split

- Test Defrost
- Inspect Disconnect
- Inspect Condensate Drain
- Inspect Outdoor Coil
- Inspect Indoor Coil
- Explain Necessary Repairs
- Run and Test System

UP TO 56 POINT MAINTENANCE

<b>OUTDOOR SECTION</b>	<input type="checkbox"/> Inspect Fuses <input type="checkbox"/> Inspect Bearings & Oil Outdoor Motor (as needed) <input type="checkbox"/> Temperature of Outdoor Motor R_____A_____ <input type="checkbox"/> Inspect Armaflex <input type="checkbox"/> Inspect and Test Defrost Controls <input type="checkbox"/> Comp Cap R_____A_____ <input type="checkbox"/> Comp Amps R_____A_____ <input type="checkbox"/> LRA R_____A_____ <input type="checkbox"/> Inspect Contactor <input type="checkbox"/> Inspect Start Components	<input type="checkbox"/> Inspect Disconnect <input type="checkbox"/> Inspect Fan Blade <input type="checkbox"/> Inspect Thermostat Wire <input type="checkbox"/> Inspect R/V Solenoid <input type="checkbox"/> Fan Cap R_____A_____ <input type="checkbox"/> CFM Amps R_____A_____ <input type="checkbox"/> Inspect Compressor Plug/Terminal <input type="checkbox"/> Inspect Schrader Valve & Caps <input type="checkbox"/> Coil Cleaning with Water (if not condemned with debris)
<b>INDOOR SECTION</b>	<input type="checkbox"/> Clean Filter or Replace (Customer Provided) <input type="checkbox"/> Inspect Junction Boxes <input type="checkbox"/> Inspect Indoor Blower and Motor for Dirt Buildup <input type="checkbox"/> Inspect Bearings and Lubricate (if needed) <input type="checkbox"/> Inspect Blower Section Insulations <input type="checkbox"/> Test Capacitor R_____A_____ <input type="checkbox"/> IDM Amps R_____A_____ <input type="checkbox"/> Heat Strips R_____A_____ <input type="checkbox"/> Inspect Indoor Coil <input type="checkbox"/> Inspect and Clean Condensate Drain (cooling)	<input type="checkbox"/> Inspect Condensate Safety Switch <input type="checkbox"/> Inspect Secondary Drain System / Pan <input type="checkbox"/> Inspect Attic Insulation      Good_____ Needs Attention_____ <input type="checkbox"/> Inspect Duct Work              Clean_____ Needs Attention_____ <input type="checkbox"/> Inspect Thermostat Operation <input type="checkbox"/> Tighten Electrical Connections
<b>GAS HEAT</b>	<input type="checkbox"/> Inspect Control Board <input type="checkbox"/> Clean Flame Sensor <input type="checkbox"/> Inspect Burner Ignition <input type="checkbox"/> Inspect Door Switch <input type="checkbox"/> Inspect Gas Shut Off <input type="checkbox"/> Inspect Temperature Safety Switches	<input type="checkbox"/> Inspect Heat Exchanger <input type="checkbox"/> Inspect Gas Valve <input type="checkbox"/> Inspect Flue Pipe <input type="checkbox"/> Inspect Inducer Fan Motor & Pressure Hose <input type="checkbox"/> Inspect Gas Flex
<b>Performance Test Readings</b>	<input type="checkbox"/> Put Gages On <input type="checkbox"/> Suction PSI #_____ <input type="checkbox"/> Liquid PSI #_____ <input type="checkbox"/> Outdoor Temperature _____ (°F) <input type="checkbox"/> Temperate Split at Plenum/Elbow _____ (°F) <input type="checkbox"/> Run and Test System	<input type="checkbox"/> Return Temp at Indoor Grill _____ (°F) <input type="checkbox"/> Supply Temp at Indoor Grill _____ (°F) <input type="checkbox"/> Superheat _____ (°F) (cooling) <input type="checkbox"/> Subcooling _____ (°F) (cooling)

Recommended Repairs:      Accept: \_\_\_\_\_      Decline: \_\_\_\_\_

Condensate Cleaning Warranty: Family Plan Member- 90 days from cleaning date. Non-Family Plan- 30 days from cleaning date. Beltway HVAC is NOT responsible for any damage caused by leaks. X No warranty for condensate inspection.

Family Plan Member Perks:

- Priority Service
- Monthly Specials
- Two Maintenance visits
- 10% Off all Service Repairs
- 50% of Repairs Will Go Toward New Install – Within One Year

Beltway Promise-We always promise to value your time as a customer by respecting your home, your time, and always giving you nothing but the best service possible—guaranteed! You are no longer just a customer, but a part of the Beltway family!

